

Who we are:

Transportation is so basic that many of us overlook its overwhelming importance in our daily lives. Practically everything used in our homes, offices, or schools across Tennessee – from furniture to food items to clothing – requires a large and complex transportation network. The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports. The Department of Transportation has approximately 3,500 employees with four statewide region facilities in Knoxville, Chattanooga, Nashville, and Jackson. TDOT Aeronautics is located near the John C. Tune Airport in Nashville, TN.



Drill Crew Supervisor

Materials & Tests Division – Geotechnical Engineering Section
Nashville, TN
\$74,100 annually

Job Overview

The Drill Crew Supervisor will lead, mentor, and train the Geotechnical Drill Crew Team through empowerment, communication, and delegated authority. This position will develop Work Plans that align with the Materials & Tests Division's strategic vision and will effectively delegate authority and responsibility, when applicable while ensuring the availability of resources for the Drill Crew Team to be successful.

This position will implement Department policies, discipline-specific technical guidance, procedures, and manuals to lead and assist the Drill Crew Team. The Drill Crew Supervisor will supervise staff and implement performance plans and schedules, ensuring the expected outcomes, performance, and accountability of each team member. The Drill Crew Supervisor will ensure equipment is maintained to manufacturer standards and, at all times, operated safely in accordance with applicable TDOT and manufacturer manuals and guidance.

Essential Job Responsibilities

Manage resources and staff utilization to provide all necessary administrative functions and support for the Materials & Tests Division. Ensure drilling data, results and reports are timely and accurate. Serve as a TDOT drilling subject matter expert (SME).

Establish and ensure there is a direct relationship between quality and work outcomes by developing and implementing standards for the Drill Crew Team in collaboration with the M&T Division.

Manage change, clarify the vision, take ownership of the change, communicate effectively, remain transparent, and hold yourself and others accountable throughout the process.

Lead the Drill Crew Team in providing exceptional customer service to both internal and external customers, exercising effective listening skills, providing prompt responses, maintaining complete and accurate documentation, and communicating effectively.

Remain current on national best practices and provide instruction and mentoring to the drill rig crews.

Develop and implement a tracking mechanism to monitor the drill crew's key performance indicators.

Provide oversight to ensure the Drill Crew Team's deliverables are consistent, predictable, and repeatable to provide consistently high levels of achievement, mitigation of risk, and an established track record of success.

Qualifications

- High school diploma
- 5 years of demonstrated competency in Geotechnical Drilling and Materials and Tests

Necessary Special Qualifications

- Possess and maintain a Class D driver's license valid to operate vehicles in the State of Tennessee.
- Possess and maintain, or obtain at their own expense and within 11 months of hire or promotion to this classification, a Class A Commercial Driver's License with an N endorsement without a Code O restriction (Code 52 restriction is allowable) that is valid in the State of Tennessee.

Ideal Candidate

The Drill Crew Supervisor has diverse abilities that contribute to their success. They possess both highly technical skills to run drilling operations and personal skills to lead a crew. They are an inquisitive problem solver and a strong communicator, which enables them to address challenges swiftly, ensuring smooth operations. Effective communication with a focus on safety is their priority to maintain a secure and productive drilling environment. The Drill Crew Supervisor excels in motivating and inspiring team members and fosters a positive work environment while managing the drill crew.